

AGENDA

Special Meeting

**Saline County Library Board of Trustees
1800 Smithers | Benton, AR Lower Level and via Teams
October 22, 2020 | 3:30 p.m.**

- I. Call to Order
- II. Announcements
- III. Discussion Items
 - a. Director's Report
- IV. Old Business
- V. New Business
 - a. Library Board Member Recommendation
 - b. Creation of Full-Time Position from Two Part-Time Positions
- VI. Adjourn

Next regular board meeting: November 16, 2020 at 3:30 p.m.

Recommendation from Executive Team

We would like to take a part-time position from Collections and combine it with a part-time position from the Bryant Branch to create a full-time library assistant position.

Collections Manager Stacy Childress has been monitoring the workflow of her department since the departure of Tara Waters. Collections staff is very efficient and with the changes in workflow and migration to SirsiDynix, we feel that it will not suffer without the part-time position.

Prior to Covid-19, the branch was busy enough to need additional staff and even now there are times when they don't have enough bodies in the building. We had hoped that the new middle school in Bryant would relieve some of the busy times, but it hasn't made an appreciable difference.

Fiscal effects are minimal even with the additional benefits. We were already going to see a reduction to the payroll after all the recent staffing changes. Those changes combined with the consolidation of two part-time positions into one full-time position, the total annual employee pay (full-time and part-time) would decrease from \$1,600,964.81 to \$1,586,451.67 (a \$14,513.14 decrease).

The benefits expenses would increase by \$5,221.84 for the additional health, dental, and life premiums resulting in a total savings to the personnel budget of \$9,291.30.

*These are NOT the approved budget numbers for 2020 which included the 27th payroll. These numbers are just the employee annual pay rates for a normal 26-payroll year.