

**Saline County Library  
Board of Trustees  
Agenda**

Date: 4/11/23 | Time: 3:30 p.m.  
1800 Smithers, Benton, AR

1. Call to Order
2. Announcements/Public Comment - Speakers must complete the Request to Speak Before the Board form and have it turned in to the Library Director or any Board Member by noon of the day of the board meeting.
3. Minutes from the 3/27/23 board meeting
4. Financial Reports
  - a. None
5. Discussion Items
  - a. None
6. Unfinished Business
  - a. Regionalization Discussion
7. New Business
  - a. Deletions
  - b. Recommendation for Change in Investment Strategy
  - c. Recommendation for Letter of Intent for East End Library Branch

Adjourn

Next regular board meeting May 15, 2023

# Saline County Library Board Meeting Minutes

March 27, 2023

## Attendees:

Caroline Miller Robinson, Board Chair	Karen King, Hope Valley Realty
Marian Douglas, Board Member	Dianna McCullough, Friends of the Library
Allison Nolley, Board Member	Patty Hector, Library Director
Laine Holleran, Board Member	Leigh Espey, Library Manager
Kara Conrad, Board Member	Heather Phipps, HR Manager
Pat Bisbee, Quorum Court Liaison	Arielle Wilson, Financial Coordinator
Lauren Miller, First Security Bank	

## Excused:

N/A

- I. Call to Order  
Miller Robinson called the meeting to order at 3:31 PM.
- II. Announcements/Public Comment  
*No announcements made*
- III. Minutes from the 1/23/2023 board meeting  
Douglas moved to accept the minutes as presented, Nolley seconded the motion, which passed unanimously.
- IV. Financial Reports
  - a. Income and Expense Reports  
Holleran moved to accept the reports as presented. Conrad seconded the motion, which passed unanimously.
- V. Discussion Items
  - a. Friends of the Library Report  
*Dianna announced that the bookstore is doing very well. Last month the Friends had a 50¢ sale, and it was a great success and made a lot of money! We have had so many donations from the community and library that we really needed to have one. Because of the new SB81 law, the Friends are no longer accepting Rated R movies from the public. They will accept donations from the library, because it has the disclaimer on the box, but not the donations from the community. April 16<sup>th</sup> – 22<sup>nd</sup> is volunteer week. We are planning on honoring our volunteers and announcing the volunteer of the year.*
  - b. Directors Report  
*Patty Hector announced that Library Interiors of Texas will be at the library on Wednesday March 29<sup>th</sup> to give us a quote on new carpet. The library will be closed April 10<sup>th</sup> – 15<sup>th</sup> for the network rebuild. We plan to do in-house training and clean up during this time. Leigh Espey held the Gann board meeting Monday, March 27<sup>th</sup> and Caroline Miller Robinson and Kara Conrad were voted in to join the board. They also voted to transfer the collection over to the library. The Gann will be hosting a 130<sup>th</sup> anniversary party on June 10<sup>th</sup>.*

- c. Library Management Team Reports – Includes: Library Manager, Branch, Public Services, Youth Services, Gann Museum, and Building Operations.

VI. Unfinished Business

- a. Regionalization Discussion

*Adam Webb emailed us this morning and the Amendment has been presented to the BLR and they have 2 weeks to vote.*

VII. New Business

- a. Updated Check Signers

Douglas moved to accept the update to the check signers as presented. Nolley seconded the motion, which passed unanimously.

- b. Reconsideration of Materials Policy Update

Douglas moved to accept the update to the policy as presented. Nolley seconded the motion, which passed unanimously.

- c. Recommendation for Investment of Library Funds

*Lauren Miller from First Security Bank attended the board meeting. She explained some of the benefits of purchasing CDs for additional securities. The board asked Arielle Wilson, the finance coordinator to produce a pro/con list for the next board meeting.*

- d. Recommendation for Research into East End Branch

Karen from Hope Valley Realty in East End attended to answer any questions we may have about the building we are looking into leasing to open a small branch location in East End. Karen mentioned that the developer Chuck Sanders is very excited about the prospect of having a library in that location, but we will need to make a decision soon because there is a list of vendors who want to lease in that location.

Conrad moved to get more information about a possible branch opening in East End. Holleran seconded that motion, which passed unanimously.

Miller Robinson called for a special meeting April 11<sup>th</sup> at 3:30 PM to discuss the Library Funds and East End Branch further.

- VIII. Miller Robinson adjourned the meeting at 4:35 PM.

Submitted by,

Heather Phipps  
HR Manager

Items to be deleted from Inventory  
April 11, 2023

Item #	Purchase Description	Cost	Purchase Date	Vendor	Why?
2589	Portable Puppet Theatre	220.27	Feb 2012	Puppetorium	Broken