

# REQUEST FOR QUOTE: SALINE COUNTY LIBRARY RENOVATION PROJECT

## Introduction

The Saline County Library is soliciting bids from qualified contractors for comprehensive renovation services, including flooring replacement and moving services, at the main library located at 1800 Smithers Dr., Benton, AR 72015. The goal of this project is to enhance the aesthetic appeal and functionality of the library facilities, creating a more welcoming and modern environment for our patrons.

## Scope of Work

### I. Carpet Replacement

The scope of work for flooring replacement includes the complete removal of existing carpeting and the installation of new flooring as specified below.

- **Materials:**
  - Interface Carpet Tiles: for general floor areas
  - Broadloom Carpet: for all staircases
  - LVT: for staff work areas and public programming areas
- **Services:**
  - Removal of existing flooring and disposal
  - Adhesive application
  - Slab preparation
  - Installation of new interface carpet
  - Installation of new broadloom carpet for stairs
  - Installation of new LVT

### II. Moving Services

Moving services are required to facilitate the renovation work, ensuring the safe and efficient relocation of library contents and the subsequent return to original positions.

- **Services:**
  - Relocation of furniture, shelving, and stacks on both the lower and upper floors
  - All items to be returned to their original placement upon completion of renovation work

## Bid Requirements

Interested contractors are requested to submit a detailed quote outlining the costs associated with each section of the scope of work. The quote should include:

- Itemized cost breakdown for flooring replacement (materials, labor, disposal, slab preparation)
- Itemized cost breakdown for moving services (labor, equipment)
- Project timeline for completion of all services
- Proof of insurance and relevant licenses
- References from similar projects

## Submission Deadline

All quotes must be submitted to Leigh Espey, Saline County Library Director, by 26 March 2026 at 3:00 PM.

## Contact Information

Site visits may be scheduled for March 10, 11, or 13 from 8:00 AM – 4:00 PM. For any questions or to schedule a site visit, please contact:

Leigh Espey

Library Director

[LeighE@SalineCountyLibrary.org](mailto:LeighE@SalineCountyLibrary.org)

(501) 778-4766 ext. 1001

## Disclaimer

The Saline County Library reserves the right to accept or reject any and all submissions received as a result of this request for quotes, to negotiate with any qualified vendor, or to cancel in part or in its entirety this request for quote if it is in the best interest of the library.

We look forward to your submission and thank you for your interest in supporting the continued development of the Saline County Library.